

Broker's Standard Operating Procedures

Effective as of April 19, 2022

Caliber Commercial Brokerage's Statement of Standardized Operating Procedures under Section 442-h of Article 12-A Real Property Law.

Caliber Commercial Brokerage's Policy prohibits our sales professionals from engaging in Residential Transactions except under special circumstances. Caliber Commercial Brokerage's has no prerequisites that prospective homebuyers must meet prior to receiving any services. Please be advised that Caliber Commercial Brokerage:

- (1) Does not require identification from a prospective purchaser
- (2) Does do not require a purchaser or lessor to sign an exclusive brokerage agreement
- (3) Does not require a pre-approval for a mortgage

Any questions regarding Caliber Commercial Brokerage's Standardized Operating Procedures should be directed to Caliber's Operations Manager at scurynski@caliberbrokerage.com.

Acknowledgement of Broker

Broker:

Name: Matthew J. Lester

Title: Managing Partner, Licensed Real Estate Broker



